BSB61015 - Advanced Diploma of Leadership and Management (CRICOS Code: 088631G)

A brief description of the qualification
This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters. They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

Licensing/Regulatory Information
No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Entry requirements for international students
Satisfactory completion of year 12 and IELTS score of 5.5. Students must be over 18 years of age. Individuals with English as their natural language will need to have completed year 12.

Entry Requirements domestic students
Proficient language literacy and numeracy at the level of AQF Level 6 qualification. All learners are required to complete LLLN diagnostic assessment prior to their enrolment. Also, Students must be over 18 years of age. Furthermore, these individuals may be existing workers and new entrants who are undertaking team leadership roles and willing to expand specialist skills in the area.

Why choose Gateway College of Technology?
Gateway College of Technology offers face-to-face classroom training as we believe that face-to-face environment offers valuable interaction between students and training staff. We have classrooms and computer labs optimised with essential study aids (e.g., Google hangouts as Virtual platform, fast internet, Lap-tops, printers) that are prevalent in modern workplace. Collectively, these facilities will give you the feel of a modern workplace. We believe that human touch is essential as our trainers / assessors are available on campus and away from campus (e.g., through phone call or Google Hangouts) to assist you in your journey with Gateway College of Technology.

Our potential learners comprise existing workers and new entrants who are undertaking team leadership in settings: business administration, leadership and management, marketing and communication, project management, work health and safety, small business, international trade, franchising, purchasing, human resource, customer engagement, governance, legal services, conveyancing, and recordkeeping.

Qualification Fees
AUD $12,000 (including material & administration fees)

Material Fees
All courseware resources and handouts will cost $300 (refundable if materials are returned undamaged)

Fees required for enrolment
Total fees for training and assessment required on enrolment (including non-refundable admin fees of $200 + $300 Material Fees + $1000 tuition fees) are $1500.
Remaining course fees (i.e., $10,500) are payable according to the payment plan ($ 1050 x 10 monthly payments)
RPL Fees
RPL Fees are AUD $6500 including $200 non-refundable administration fees.

RPL Fees required for enrolment
Total fees for RPL required on enrolment (including non-refundable admin fees of $200 + $1300 RPL assessment fees) are $1500. Remaining RPL fees are payable after the RPL assessment has taken place. RPL Certification will be issued after all remaining fees are paid in full.

Refunds
Learners are to read fees / refund information from the student handbook.

Qualification Duration
The amount of training for the BSB61015 - Advanced Diploma of Leadership and Management will be 1440 hours over a 78-week period.

Breakdown of total volume of learning
- Classroom training (1440 hours of training) at the RTO training facility, Level 1, Unit 3, 169 Wellington Road, East Brisbane, QLD 4169.
- Self-directed learning + assessment task completion = 1170 hours
- Learning support and Supplementary online support (Google-hangouts, additional trainer contact)

Course Intake
Rolling intake at the beginning of each calendar month.

Total number of units = 12 | C = Core | E = Elective

<table>
<thead>
<tr>
<th>Code</th>
<th>Unit of Competence</th>
<th>C/E</th>
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<tbody>
<tr>
<td>BSBFIM601</td>
<td>Manage finances</td>
<td>C</td>
</tr>
<tr>
<td>BSBINN601</td>
<td>Lead and manage organisational change</td>
<td>C</td>
</tr>
<tr>
<td>BSBMGT605</td>
<td>Provide leadership across the organisation</td>
<td>C</td>
</tr>
<tr>
<td>BSBMGT617</td>
<td>Develop and implement a business plan</td>
<td>C</td>
</tr>
<tr>
<td>BSBRSK501</td>
<td>Manage risk</td>
<td>E</td>
</tr>
<tr>
<td>BSBUS501</td>
<td>Develop workplace policy and procedures for sustainability</td>
<td>E</td>
</tr>
<tr>
<td>BSBMGT616</td>
<td>Develop and implement strategic plans</td>
<td>E</td>
</tr>
<tr>
<td>BSBMGT615</td>
<td>Contribute to organisation development</td>
<td>E</td>
</tr>
<tr>
<td>BSBDIV601</td>
<td>Develop and implement diversity policy</td>
<td>E</td>
</tr>
<tr>
<td>BSBMGT608</td>
<td>Manage innovation and continuous improvement</td>
<td>E</td>
</tr>
<tr>
<td>BSBINM601</td>
<td>Manage knowledge and information</td>
<td>E</td>
</tr>
<tr>
<td>BSBMKG609</td>
<td>Develop a marketing plan</td>
<td>E</td>
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Career opportunities

Graduates may advance their career to include diverse roles in leadership and management. Furthermore, they could undertake higher qualifications:

- BSB80215 Graduate Diploma of Strategic Leadership
- BSB80315 Graduate Certificate in Leadership Diversity

Reference

Note: Gateway College of Technology does not offer these qualifications.

Award upon completion
Learners obtaining a competent result for all 12 unit(s) of competency will achieve the nationally recognised award, BSB61015 - Advanced Diploma of Leadership and Management

Learners completing less than 12 units towards the qualification will receive a Statement of Attainment.

Recognition of Prior Learning

All individual students are offered the opportunity to apply for RPL, please see the Student Handbook or enquire at the RTO for the procedure on how to apply.

Credit Transfer

All individuals who have completed national recognised training that is on the RTO scope will receive credit transfer (CT) for the previously completed unit(s) of competency.

Unique Student Identifier (USI)

AQF Certification will be issued to learners only after being in receipt of a valid USI from the learner.

Please refer to the Enrolment Form, Student handbook, Learner pre-enrolment Analysis for the terms and conditions of enrolment, suitability of this qualification to you, previous recognitions, Enrolment and Selection; Training Guarantee; Course Fees, Payments and Refunds; Course Fees paid in Advance; Recognition of Prior Learning (RPL) or Credit Transfer.